

BERKSHIRE REGIONAL PLANNING COMMISSION  
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201  
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KYLE HANLON, Chair  
SHEILA IRVIN, Vice-Chair  
MARIE RAFTERY, Clerk  
JOHN DUVAL, Treasurer

THOMAS MATUSZKO, A.I.C.P.  
Executive Director

MEETING NOTICE

There will be a meeting of the



2/5/19 10:00am  
Laura Lee Bertram

EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, February 7, 2019 at 4:00 p.m.  
at the Berkshire Regional Planning Commission Office  
Building 1 Fenn Street, Suite 201, Pittsfield, MA

**Please Note:** In the case of inclement weather on the day of the meeting, please call BRPC (413- 442-1521, ex. 15) after 1:00 pm to confirm if the meeting will still be held.

**Meeting Material:** All written materials for the meeting are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org). Click on the calendar date for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of Executive Committee Meeting of January 3, 2019\* (4:05)
- III. Financial Reports (4:10)
  - A. January Expenditures Report \*
  - B. Accounts Receivable Report
  - C. Line of Credit Report and Procedure
  - D. Other
- IV. Delegate & Alternate Issues (4:20)
- V. Items Requiring Action\* (4:25)
  - A. Approval of Certificate of Notification Waiver for a grant of a 2.72 ± Acre Utility Easement in the Town of Sandisfield
  - B. Approval of Revised Affirmative Action Plan
  - C. Approval to Increase the Line of Credit from \$180,000 to \$230,000
  - D. Approval of 120-Day Waiver Notification for the Acquisition of the Fee or Lessor Interest of 20.1 Acres of Land at the Southerly End of the Mt. Greylock State Reservation in Lanesborough
  - E. Approval of 120-Day Waiver Notification for the Acquisition of the Fee or Lessor Interest of 5.7 Acres of Woodland at the Southerly end of the Mt. Greylock State

- F. Reservation below the Visitor's Center in Lanesborough  
Other
- VI. Committee Reports (4:40)
  - A. Finance Committee
  - B. Commission Development Committee
  - C. Other
- VII. Executive Director's Report (4:45)
  - A. Report on New Contracts/Agreements
  - B. Staff Update
  - C. Berkshire Flyer 2.0 Subcommittee Meeting report
  - D. DLTA Projects
  - E. Rural Policy Advisory Commission Update
  - F. Short Term Rental Training
  - G. Future of Transportation Commission Report
  - H. MAPD Annual Meeting – North Adams
  - I. Mass DEP Vehicle Grants Available
  - J. Mass DER Notice of Grant Opportunity - Culvert Replacement Municipal Assistance Grant Program
  - K. Other
- VIII. Old Business (4:50)
  - A. Legislative Follow-up
  - B. Sustainable Berkshires Update
  - C. Other
- IX. New Business (5:00)
  - A. March BRPC Commission Meeting
  - B. Other
- X. Adjournment (5:10)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of Thursday January 3, 2019
- Check Register
- Accounts Receivable Report
- Memo – Executive Committee Agenda Items
- Line of Credit Report
- 120 Day Notification Waiver Approval Request – Sandisfield
- Revised BRPC Affirmative Action Plan
- 120 Day Notification Waiver Approval Request – Lanesborough 20.1 acres
- 120 Day Notification Waiver Approval Request – Lanesborough 5.7 acres
- Unapproved Minutes of Finance Committee Meeting – January 3, 2019
- Resume – Cynthia Brown
- Rural Policy Commission Listening Session Results
- Rural Policy Commission Proposed Legislation
- Technical Assistance Memo - December

\* Items Requiring Action