

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
TELEPHONE (413) 442-1521 · FAX (413) 442-1523
Massachusetts Relay Service: TTY: 771 or 1-800-439-2370
www.berkshireplanning.org

KYLE HANLON, Chair
JOHN DUVAL, Vice-Chair
SHEILA IRVIN, Clerk
MALCOLM FICK, Treasurer

THOMAS MATUSZKO, A.I.C.P.
Executive Director

MEETING NOTICE

There will be a meeting of the

EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, September 5, 2019 at 4 p.m.
at the Berkshire Regional Planning Commission Office
Building 1 Fenn Street, Suite 201, Pittsfield, MA



9/4/19 11:28am
Laura Lee Bertram

Meeting Material: All written materials for the meeting are posted on BRPC's website:
www.berkshireplanning.org. Click on the calendar date for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of July 11, 2019* (4:05)
- III. Financial Reports (4:15)
 - A. July Expenditures Report *
 - B. August Expenditures Report*
 - C. August Accounts Receivable Report & Assessments
 - D. Line of Credit Report
 - E. Massachusetts Paid Family and Medical Leave Update
 - F. Unaudited Year-End Financial Results for BRPC
 - G. Other
- IV. Delegate & Alternate Issues (4:25)
- V. Items Requiring Action* (4:45)
 - A. Approval to Enter into a Contract with the Massachusetts Department of Transportation for Transportation Planning Services
 - B. Approval to Submit Grant Application or Application(s) to the Massachusetts Community Health Fund / Health Resources in Action
 - C. Approval to Submit Grant Application or Application(s) to the Massachusetts Community Health Fund / Health Resources in Action (HRIA) Healthy Aging Fund
 - D. Approval to Submit Grant Application to Center for Sharing Public Health Services
 - E. Approval to Submit Grant Application or Application(s) to the Josiah Macy, Jr. Foundation Grants, President's Fund
 - F. Approval to Submit Proposal to the Massachusetts Executive Office of Energy and Environmental Affairs (EOEEA) for a Municipal Vulnerability Program (MVP) Coordinator Position

	G. Appointments to BRPC Committees	
	H. Other	
VI.	Committee Reports	(4:55)
	A. Regional Issues Committee	
	B. Environmental Review Committee	
	C. Other	
VII.	Executive Director's Report	(5:00)
	A. Report on New Contracts / Agreements	
	B. Staff Update	
	C. 50 Plus Job Fair	
	D. East-West Passenger Rail Study Advisory Committee	
	E. Conferences – Save the Date	
	F. Surplus Equipment	
	G. Improving How BRPC Communicates to the Outside World	
	H. BRPC's 5 th Thursday Dinner	
	I. Other	
VIII.	Old Business	(5:05)
	A. Annual Meeting	
	B. Other	
IX.	New Business	(5:10)
	A. Kusik Award	
	B. September Commission Meeting	
	C. Change Schedule for October Commission Meeting	
	D. New Delegate and Alternate Training	
	E. Other	
X.	Adjournment	(5:25)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of Thursday July 11, 2019
- July Expenditures Report
- August Expenditures Report
- August Accounts Receivable Report & Assessments
- Line of Credit Report
- Memo – Executive Committee Agenda Items
- Committee Membership
- Regional Issues Committee Minutes from July 24, 2019
- Unapproved Regional Issues Committee Minutes from August, 2019
- MEPA Comment Letter Specialty Minerals
- Resume – Philip Arnold
- Comment Letter on East – West Rail
- Flyer – 21st Century Municipalities: Challenges & Opportunities – A State Conference for Municipal Officials and Staff
- BRPC Annual Dinner Invitation
- Kusek Award Nomination Form
- Technical Assistance Memo – June and July

* Items Requiring Action

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note: In the case of inclement weather on the day of the meeting, please call BRPC (413- 442-1521, ext. 5) after 1:00 pm to confirm if the meeting will still be held.