



BRPC

Berkshire Regional Planning Commission

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berkshireplanning.org

Posted 8/31/2020
by April Curtin at 5:05 PM

MEETING NOTICE

There will be a meeting of
the

EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, September 3, 2020 at **4:00** p.m.

This will be a **Virtual Meeting** as allowed by Massachusetts Governor Charlie Baker's Executive Order dated March 12, 2020 suspending certain provision of the Open Meeting Law, G.L. c.30 sec.20.

Information to join the meeting is:

Meeting ID: 392 612 8831

Password: 090320

<https://us02web.zoom.us/j/3926128831?pwd=aFdidG9wWlhrS2VFN3ppTkYxRHdidz09>

Call in information: 312.626.6799, 646.558.8656, 301.715.8592, 346.248.7799, 669.900.9128

Meeting Material: All written materials for the meeting are posted on BRPC's website: www.berkshireplanning.org. Click on the calendar of events for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of July 16, 2020* (4:05)
- III. Financial Reports (4:10)
 - A. July & August Expenditures Report *
 - B. Accounts Receivable Report & Assessments
 - C. Line of Credit Report
 - D. Unaudited FY2020 Financial Results for BRPC
 - E. Indirect Cost Rate
 - F. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action* (4:25)
 - A. Modify Disposal of Surplus Property Procedure *
 - B. Approve Surplus Property Items*
 - C. Approve Modifications to the Personnel Pay Plan*

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

- D. Approve Acceptance of Supplement Budget Funds*
 - E. Approve Receipt of IT Bond Bill Funds
 - F. Other*
- VI. Committee Reports (4:35)
- A. Environmental Review Committee
 - B. Other
- VII. Executive Director's Report (4:40)
- A. Report on New Contracts / Agreements
 - B. Staff Update
 - C. Committee Membership
 - D. Berkshires Tomorrow Inc. Update
 - E. CDBG CARES Act Awards
 - F. Resilient Lands Initiative
 - G. Economic Development Bond Bill
 - H. East-West Rail Update
 - I. Rural Policy Advisory Commission Update
 - J. Other
- VIII. Old Business (4:45)
- A. Review of Staff Top Ten Commitments – FY20
 - B. Executive Director Review
 - C. Annual Meeting
 - D. Other
- IX. New Business (5:00)
- A. Review BRPC Values Statement
 - B. Staff Top Ten Commitments – FY 21
 - C. Citizen Planner Training Collaborative Fall Virtual Workshops
 - D. Orientation for new BRPC Members
 - E. September Full Commission Meeting (Virtual) – September 17, 2020
 - F. Other
- X. Adjournment (5:15)

Attachments:

- Unapproved Minutes of the Executive Committee Meeting of July 16, 2020
- July – August Expenditures Report
- August Accounts Receivable Report
- Line of Credit Report
- Memo – Executive Committee Agenda Items
- BRPC Disposal of Surplus Property Procedure
- BRPC List of Surplus Property August 2020
- BRPC Personnel Pay Plan
- Grant and Procurement Specialist Position Description
- BRPC Watson Road Dam EENF Comments
- Beth Carroll resume
- BRPC Committee membership
- Resilient Lands Initiative Summary
- CDBG CARES Act Announcement
- FY 20 BRPC Staff Top Ten Commitment Results
- BRPC Adopted Mission, Vision and Values Statement

* Items Requiring Action