

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
TELEPHONE (413) 442-1521 · FAX (413) 442-1523
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www.berkshireplanning.org

KYLE HANLON, Chair
SHEILA IRVIN, Vice-Chair
MARIE RAFTERY, Clerk
JOHN DUVAL, Treasurer

THOMAS MATUSZKO, A.I.C.P.
Executive Director

MEETING NOTICE

There will be a meeting of the
EXECUTIVE COMMITTEE
of the
BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, June 6, 2019 at 4:00 p.m.
at the Berkshire Regional Planning Commission Office
Building 1 Fenn Street, Suite 201, Pittsfield, MA

Meeting Material: All written materials for the meeting are posted on BRPC's website:
www.berkshireplanning.org. Click on the calendar date for the meeting and materials available will be listed.

AGENDA

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| I. | Call to Order & Open Meeting Law Statement | (4:00) |
| II. | Approval of Minutes of the Executive Committee Meeting of May 2, 2019* | (4:05) |
| III. | Financial Reports | (4:10) |
| | A. May Expenditures Report * | |
| | B. Accounts Receivable Report | |
| | C. Line of Credit Report | |
| | D. Other | |
| IV. | Delegate & Alternate Issues | (4:15) |
| V. | Items Requiring Action* | (4:20) |
| | A. Approval to Obtain a Berkshire Regional Planning Commission Credit Card | |
| | B. Approval to make Changes to the Personnel Pay Plan for FY 2020 for Interns | |
| | C. Approval to Submit Grant Application to the U.S. Department of Justice
Comprehensive Opioid Abuse Site-Based Program FY19 | |
| | D. Approval to Submit Grant Application to the Environmental Protection Agency
(EPA) Healthy Communities Program | |
| | E. Other | |
| VI. | Committee Reports | (4:35) |
| | A. Regional Issues Committee | |
| | B. Finance Committee | |
| | C. Commission Development Committee | |
| | D. CEDS | |
| | E. Other | |

- VII. Executive Director's Report (4:40)
- A. Report on New Contracts/Agreements
 - B. State Budget Items
 - C. Transportation Documents
 - D. East-West Passenger Rail Study Advisory Committee
 - E. Culvert and Small Bridge Working Group
 - F. Housing Choice Small Town Capital Grant Program
 - G. Cybersecurity Grant Program
 - H. Economic Plan Engagement Session
 - I. Training for New Planning Board Members
 - J. Other
- VIII. Old Business (4:50)
- A. Annual Meeting
 - B. Other
- IX. New Business (4:55)
- A. Comments on 2020-2024 Capital Investment Plan
 - B. Co-Sponsor Western Massachusetts Regional Forum
 - C. Executive Director Performance Review
 - D. Summer Meeting Dates
 - E. Other
- X. Adjournment (5:15)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of Thursday May 2, 2019
- May Expenditures Report
- May Accounts Receivable Report
- May Line of Credit Report
- Memo – Executive Committee Agenda Items
- Personnel Pay Plan
- Unapproved Minutes of Regional Issue Committee Meeting of Wednesday May 22, 2019
- Zoning Reform Bills Overview
- Unapproved Minutes of Finance Committee Meeting of Wednesday May 2, 2019
- Unapproved Commission Development Committee Meeting of Wednesday May 16, 2019
- Unapproved Minutes of CEDS Committee Meeting of Thursday May 23, 2019
- Culvert and Small Bridge Request for Input comment letter
- Housing Choice Grant Program Information
- Cybersecurity Grant Program Information
- Economic Plan Engagement Session Information
- draft - 2020 CIP Comments
- Draft - Western Mass Regional Forum working agenda
- Technical Assistance Memo – April 2019

* Items Requiring Action

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note: In the case of inclement weather on the day of the meeting, please call BRPC (413- 442-1521, ex. 15) after 1:00 pm to confirm if the meeting will still be held.