

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
TELEPHONE (413) 442-1521 · FAX (413) 442-1523
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www.berkshireplanning.org

KYLE HANLON, Chair (nominated)
JOHN DUVAL, Vice-Chair (nominated)
SHEILA IRVIN, Clerk (nominated)
MALCOLM FICK, Treasurer (nominated)

THOMAS MATUSZKO, A.I.C.P.
Executive Director

MEETING NOTICE

There will be a meeting of the

EXECUTIVE COMMITTEE

of the

BERKSHIRE REGIONAL PLANNING COMMISSION

on Thursday, July 11, 2019 at 6:15 p.m.
at the Berkshire Regional Planning Commission Office
Building 1 Fenn Street, Suite 201, Pittsfield, MA

Meeting Material: All written materials for the meeting are posted on BRPC's website:
www.berkshireplanning.org. Click on the calendar date for the meeting and materials available will be listed.

AGENDA

- I. Call to Order & Open Meeting Law Statement (6:15)
- II. Approval of Minutes of the Executive Committee Meeting of June 6, 2019* (6:20)
- III. Financial Reports (6:25)
 - A. June Expenditures Report *
 - B. Accounts Receivable Report
 - C. Line of Credit Report
 - D. Massachusetts Paid Family and Medical Leave Update
 - E. Other
- IV. Delegate & Alternate Issues (6:30)
- V. Items Requiring Action* (6:40)
 - A. Approval to Submit Grant Application to Fallon Health, Community Benefits Grant Program
 - B. Approval to Submit Grant Application to Elder Services of Berkshire County, Inc. Title III Funds
 - C. Approval to Adopt Cell Phone Reimbursement Policy
 - D. Appointments to Special or Standing Committees:
 - E. Other
- VI. Committee Reports (6:55)
 - A. Regional Issues Committee
 - B. Environmental Review Committee
 - C. Other

- VII. Executive Director's Report (7:00)
- A. Report on New Contracts received / initiated
 - B. Staff Update
 - C. State Budget Items
 - D. East-West Passenger Rail Study Advisory Committee
 - E. Grant Update
 - F. Conferences – Save the Date
 - G. Kusik Award
 - H. Other
- VIII. Old Business (7:05)
- A. Annual Meeting
 - B. Other
- IX. New Business (7:25)
- A. Yearly Meeting Schedule
 - B. September Commission Meeting
 - C. Executive Director Performance Review
 - D. Other
- X. Adjournment (7:30)

Attachments:

- Unapproved Minutes of Executive Committee Meeting of Thursday June 6, 2019
- June Expenditures Report
- June Accounts Receivable Report
- June Line of Credit Report
- Memo – Executive Committee Agenda Items
- Draft – Schedule of Meetings for FY2020
- Technical Assistance Memo – May 2019

* Items Requiring Action

City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B

Please Note: In the case of inclement weather on the day of the meeting, please call BRPC (413- 442-1521, ext. 5) after 1:00 pm to confirm if the meeting will still be held.