

**Tyringham Planning Board**  
**Meeting Minutes – July 25, 2011**  
**Approved – September 12, 2011**

**Present:** Jerry Miller, Ed Nardi, Robin Almgren, Rich Biasin, Carey McIntosh; Jim Fawcett, Molly Curtin-Schaefer, Tim Taylor, Pam Curtin, Greg Wellencamp, Craig De Santis, Todd Briggs.

(1) **Minutes** for 7/11/11 approved as circulated. The "Suggested corrections/revisions to the PB minutes for the meeting of 27 June" from Lois Jensen were read and accepted.

(2) **Public comment** -- Molly urged the PB to actually plan for the future of the town, which depends in part on decent internet access. Pam as mother of school-age children agreed strongly. Jim pointed out that teachers are required to make extensive use of the internet every day. Tim said that the new Bylaw 6.7 is too restrictive: no lot in town meets the 1500' requirement, and exempting an abutter from that requirement might involve a change in deeds. Jerry observed that the PB has given itself the assignment of reviewing 6.7 during August and making recommendations for changes.

(3) **Building Permits and ANR's.**

1. Everett Fennelly has a permit for energy upgrading 170 Main Road.
2. Craig DeSantis showed us plans for a new home on Lot #8, Goose Pond Road: 250' of frontage, 97' and 95' side setbacks, 150' front setback, 3000' (approx.) rear setback.
3. Todd Briggs showed us plans for adding 200 sf to his house, which has 1500 sf at present, on a non-conforming lot at 37 Cooper Creek Rd. The ZBA has OK'd this plan.
4. Greg Wellencamp showed us plans for reconstruction of the Elvin house at 23 Cooper Creek Rd. Footprint almost identical with old structure, setbacks now OK, and the plans were approved by the ZBA 3//16/11.

(4) **WiSpring** -- no new information on their application for a special permit.

(5) **Second Associate Member** plans dropped. Sarah Hudson will be the town Alternate to BRPC.

(6) **Revisions to PB Rules and Regulations.** A draft of new Rules had been circulated to the PB, combining our old Rules with a generic model for such rules from BRPC. Jerry submitted his suggestions for changes to the following sections of the draft: 1/ add a Table of Contents 2/ revise first paragraph to clarify. 3/ Revise 3.2 on the Meeting Schedule. 4/ 3.5, Agendas. 5/ Add a new 3.6 on policy for Minutes. 6/ Add "Note" to 5.8. 7/ Add location of law to 5.10: MGL 40A Sect. 17. 8/ In 3.4 and 6.7, change 2 members to 3 members. 9/ Delete 6.8.

**(7) New Business**

1. Do we need a better way to review materials before a meeting? E-mails work well most of the time, but in some cases (for example, the revision of Rules in (6) above) some members end up without the documents they need to take part in the discussion and decision-making. Perhaps the chair and the clerk can be asked to decide which documents or letters or information should go to every member; the clerk could then create a portfolio, part e-mail, part hard copy, to send to all members.

2. PB files and records: they are now in the Schoolhouse, and need to be organized. Do we also need to find a new place for them? Should we have a hanging file for each meeting? What kind of electronic records should we keep? The State issues a "Planning Board Records Disposal Schedule 22-85" -- but it was last revised 1/91 and doesn't deal with electronic records.

3. A Notice of a Public Hearing from the Town of Monterey was read aloud: August 24, 2011, at 2pm at Town Offices, on the application for a Special Permit for Personal Wireless Service Facilities, Towers and Repeaters for New England Keswick & New Cingular Wireless PCS, LLC, by and through its manager AT&T Mobility Corp.

**(8) Planning Board Meeting Calendar for 2011-12** -- Suggested meeting dates: Sept. 12, 26; Oct ~~10~~, 24; Nov. 14, 28; Dec. 12; Jan. 9; Feb 13; Mar 12, 26; April 9, 23; May 14, ~~28~~; June 11, 25; July 9, 23. Members are asked to check these against their calendars so that we can vote on a final calendar in September.

**(9) Request for Information from Town Assessor** - Moved and voted to ask Tim Taylor to look at his maps and identify locations for a wireless tower that meet the new 6.7 bylaw requirements.

**(10) Next meeting is Sept 12**. Members are asked to bring written suggestions for changes to the new 6.7.