

Minutes of December 2, 2021 Assessors Meeting at Town Hall

Meeting commenced: 5:00 pm

Members present: Bill Cosel, Al Wilcox, Mike Curtin, Evelyn Robinson

Sign Minutes of November 4, 2021

POSTED to website  
11/25/22  
LDB

New Business:

Sign MV abatement

Sign Monthly list of MV abatements to Accountant

Sign MV warrant 2021-5 for \$1,293.31

Sign MV commitment notice to Accountant

FY22 Tax Rate approved today, \$6.72

Disposal of BOA records-Evelyn has been consolidating & listing old Assessors records, following the Municipal Records Retention Schedule, to gain permission from the State's Records Management Unit. Most records must be retained until a "satisfactory audit" has been completed. According to the Accountant, the last audit was done on June 30, 2005. Since space is at a premium, having a current audit would allow many Departments to dispose of certain records, making space for records that need to be retained permanently. Mike will address the subject of a possible audit, at the next Selectboard meeting 12-14-21.

Evelyn brought before the Board, the need to remove all Assessors records currently stored at the Schoolhouse, and relocate them in the Town Office building, before winter sets in. Records that need to be retained permanently are slowly deteriorating in this non-climate controlled building which is subject to insect & vermin infestations. The Town Administrator has been made aware of this request.

Meeting adjourned: 5:20 pm

Bill Cosel  
Al Wilcox