



# Town of Tyringham

116 Main Rd • PO Box 442 • Tyringham, MA 01264

Phone: (413) 243-1749 Fax: (413) 243-4942 E-Mail: townhall@bcn.net

## Town of Tyringham, Massachusetts Zoning Board of Appeals

### Guidelines for filing either a Special Permit or Variance application with the Zoning Board of Appeals

The original application for a Special Permit or Variance must be filled out completely and filed with the Selectmen's Office along with the filing fee. The Selectmen's Office then forwards a certified copy to the Zoning Board of Appeals. The Zoning Board generally holds hearings as needed. In order to meet statutory notice requirements there is a deadline to submit an application for each hearing.

The application should be accompanied by a description that supports the reasons for a Special Permit or Variance. It should also be accompanied by a complete and accurate plot plan, which shows measurements, setbacks and the locations of any pertinent structures and any systems relating to the application (well, septic, etc.). If the location is near a road, the distances from the center of road and edge of road are usually needed to determine the right-of-way across the property. In addition, representative building plans should accompany the application.

A site inspection may be necessary to process and render a decision. There may also be visits from other Town Departments to assess the feasibility of the project and its impact on Public Safety. If your property is difficult to find, please provide directions and any landmarks. If planning an addition or structure it may also be helpful to indicate location by staking out the proposed area.

\$ \_\_\_\_\_ Legal Advertisement (check payable to the Town of Tyringham)

\$ \_\_\_\_\_ Certified Mail (check payable to Tyringham Post Office)



# Town of Tyringham

116 Main Rd • PO Box 442 • Tyringham, MA 01264

Phone: (413) 243-1749 Fax: (413) 243-4942 E-Mail: townhall@bcn.net

## *Town of Tyringham, Massachusetts Commonwealth of Massachusetts*

To: The Zoning Board of Appeal

Date \_\_\_\_\_

I / We the undersigned, hereby

Check one

\_\_\_\_\_ Make application to the Board for a SPECIAL PERMIT under Section \_\_\_\_\_ of the Zoning Bylaws of the Town of Tyringham for the purpose(s) described below. (Attach a copy of all plans for any proposed construction involved)

\_\_\_\_\_ Petition the Board to vary the terms of Section \_\_\_\_\_ of the Zoning Bylaws of the Town of Tyringham so as to allow: (Describe in detail below the nature of the variance sought and attach plot plan and any construction plans involved.)

\_\_\_\_\_ Appeal to the Board, under Section 7.21 of the Zoning Bylaws of the Town of Tyringham, for relief from the decision

\_\_\_\_\_ A copy of which is attached hereto.

**Premises Affected:**

Address/Location \_\_\_\_\_

Assessor's Map and Lot No. \_\_\_\_\_

Record title stands in the name of \_\_\_\_\_

Whose address is \_\_\_\_\_  
Street City/Town Zip Code

By a deed duly registered in the \_\_\_\_\_ District, Berkshire County Registry of Deeds in

Book \_\_\_\_\_ Page \_\_\_\_\_ or registry of District land Court, Certificate no. \_\_\_\_\_ Book \_\_\_\_\_

Page \_\_\_\_\_



# Town of Tyringham

116 Main Rd • PO Box 442 • Tyringham, MA 01264

Phone: (413) 243-1749 Fax: (413) 243-4942 E-Mail: townhall@bcn.net

**Describe in detail** below and on the following page the nature of the Special Permit, Variance or Relief requested by this application

---

---

---

---

---

---

---

---

---

---

**APPLICANT**

Signature: \_\_\_\_\_

Name (Print) \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature of property owner, if other than applicant

---

---

\*\*\*\*\*Office Use\*\*\*\*\*

**Certification**

**This is to certify that the foregoing Application/Petition/Appeal was filed on this Date**

\_\_\_\_\_ at \_\_\_\_\_  
**Date Time**

**Signature** \_\_\_\_\_